**SAMPLE OF MAINTENANCE RECORD OF UNDERGROUND LPG PIPEWORK**

**Section I Particulars of U/G LPG Pipework**

|  |  |
| --- | --- |
| Location |  |
|  |
| Owner |  |
| Gas Supply Company |  |
| Approx. length of MP pipe |  |
| Approx. length of LP pipe |  |
| Number of valve pits |  |
| Date of last revalidation of pipe |  |
| First installation date of U/G pipe |  |

**Section II Inspection Checklist**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A** | **Site Condition (Visual Inspection)** | < > | **D** | **Valve Pit Inspection** | < > |
| 1 | Signs of ground settlement along the pipe |  | 1 | Condition of pipework and fittings |  |
| 2 | Condition of indication marks/warning signs\* |  | 2 | Identification markings of pipework / valves |  |
| 3 | Accessibility of valve pit/chamber |  | 3 | No jam in opening / closing valves (if possible) |  |
| 4 | Others |  | 4 | Others |  |
| **B** | **Record of Maintenance and Alterations** |  | **E** | **Remarks / Other Observations** |  |
| 1 | Revalidation testing records (once every 2/3 years) |  |  |  |  |
| 2 | Alteration records |  |  |  |  |
| 3 | Others |  |  |  |  |
| **C** | **Cathodic Protection System (if Installed)** |  |  |  |  |
| 1 | Record of cathodic protection system test |  |  |  |  |
| 2 | Others |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*Note: <X> cross if unsastifactory, <****✓****> tick if satisfactory, <NA> if not applicable \* delets as appropriate*

Section III Recommendations and Remedial Work

|  |  |
| --- | --- |
| 1. **Recommendations**
 | **(B) Remedial work done by Owner** |
| **Item** | **Description** | **Tick if Completed** | **Planned Completion Date** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Note: Please use additional sheet if necessary*

Revision 05/2024