

**Electrical Safety Promotion Programme  
Outreach Talk Application Form**

**Part I - Information of Organisation**

Name of Organisation : \_\_\_\_\_

Address of Visit : \_\_\_\_\_  
\_\_\_\_\_

Number of Participants : \_\_\_\_\_

Grade (*if applicable*) : \_\_\_\_\_

Suggested Date and Time of Visit : \_\_\_\_\_

Equipment Available from Organisation : Computer Projector Microphone Speaker (*Please select*)

Contact Person's Name : \_\_\_\_\_

Contact Person's Post Title : \_\_\_\_\_

Contact Information : Tel. \_\_\_\_\_ Fax \_\_\_\_\_

**Part II - Information of Applicant**

Applicant's Name : \_\_\_\_\_

Applicant's Post Title : \_\_\_\_\_

Applicant's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**Notes:**

1. The applicant should be at a rank of supervisor or above of the organisation. The Duly completed application form shall be sent by:
  - (i) Email (eld\_safetyprogram@emsd.gov.hk);
  - (ii) Fax (2895 4929); or
  - (iii) Mail (Electrical and Mechanical Services Department  
Electricity Legislation Division  
3 Kai Shing Street, Kowloon, Hong Kong )
2. The information collected above will be used solely for the arrangement of this activity.
3. The applicant has the right to request access and correction of the above information.
4. Upon receiving the application, the EMSD will contact the organisation for arranging the visit. It may not be able to arrange the visit for the date and time suggested above.
5. The EMSD will issue a written confirmation to the organisation whose application is successful. Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance("POBO") (Chapter 201 of the Laws of Hong Kong)) to any government officer with a view to influencing the outcome of this application constitutes an offence under the POBO and renders the application invalid. The case will be reported to the Independent Commission against Corruption. You should report to the ICAC (Telephone No.: 2526 6366) if any government officers or their agents solicit an advantage from you in relation to this application.